

# McMinnville Farmers Market 2016 Vendor Application

**Market Dates:** Thursdays, May 12 through October 6, 2016 (22 weeks)

**Market Hours:** 1:00pm to 6:00pm

**Market Location:** Cows Street, between NE 2nd and NE 3rd - Downtown McMinnville

**Vendors:** Two types of vendors are recognized; Full Season and By the Week

**Returning Vendors:** Applications are due January 29, 2016

**New Vendors:** Applications will be accepted beginning February 4, 2016

**Products:** All agricultural products must be grown, produced or raised in Oregon by the vendor. *See Basic Information and Market Rules regarding products.*

**Administration:** The McMinnville Farmers Market is sponsored, promoted and facilitated by the McMinnville Downtown Association.

## Vendor Information

Farm/Business Name \_\_\_\_\_

Representative/Contact \_\_\_\_\_

Farm/Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Vendor Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Web \_\_\_\_\_

Please list names of those who will be staffing your booth this season:

\_\_\_\_\_

\_\_\_\_\_

## Returning Vendor: (Application Fee is waived)

\_\_\_ I am a FULL SEASON RETURNING Vendor. My **\$500** booth fee is enclosed

\_\_\_ I am a BY THE WEEK RETURNING Vendor – I will pay my **\$30** booth fee the day of market

By the Week Vendor preference:

\_\_\_ Biweekly

\_\_\_ 1 x per month

\_\_\_ Preferred dates \_\_\_\_\_

Start date \_\_\_\_\_ End date \_\_\_\_\_

*These dates are not confirmed until the Market Manager contacts you.*

**New Vendor:**

**Application Fee:** \$25, non-refundable fee is due from ALL NEW vendors when submitting Vendor Application  
*You will be contacted by the Market Manager within 2 weeks of receiving your application.*

\_\_\_\_\_ My **\$25** Application Fee (required with all vendor applications)

\_\_\_ I am a FULL SEASON NEW Vendor. My **\$660** booth fee is enclosed  
I am new to the market this year and would like to commit to the FULL SEASON. I understand that, as a FIRST YEAR vendor I am not eligible for the full season returning vendor discount.

\_\_\_ I am a BY THE WEEK NEW Vendor – I will pay my **\$30** booth fee the day of market

By the Week Vendor preference:

\_\_\_ Biweekly

\_\_\_ 1 x per month

\_\_\_ Preferred dates \_\_\_\_\_

Start date \_\_\_\_\_ End date \_\_\_\_\_

*These dates are not confirmed until the Market Manager contacts you.*

**Vendor Product Description:** Required for ALL VENDORS

- New Vendors must include a description and photos of **ALL** products they'd like to sell
- **The Farmers Market Steering Committee will jury all products offered in your booth.**  
Returning vendors must get prior approval for any new products they wish to offer this year.

My products are:

\_\_\_ Certified Organic \_\_\_ Oregon Tilth \_\_\_ Food Alliance Certified \_\_\_ Free Range \_\_\_ Fair Trade

**Required Documentation:**

The following documents should accompany this application:

New Vendors will be asked to submit documents (if applicable) following their acceptance as a vendor.

\_\_\_ Certificate of liability naming the McMinnville Downtown Association as additional insured

\_\_\_ OR a completed Hold Harmless Agreement      \_\_\_ Kitchen license      \_\_\_ OLCC permit

\_\_\_ Organic certification      \_\_\_ Oregon Dept. of Agriculture

\_\_\_ I have completed and attached a product description list and photographs of products

...

I have read, understand and agree to all terms and conditions set forth in the McMinnville Downtown Association Farmers Market 2016 Basic Information and Market Rules available at the MDA website.

\_\_\_\_\_  
*Vendor Signature*

\_\_\_\_\_  
*Date*

**HOLD HARMLESS AGREEMENT AND RELEASE**

In consideration of the privilege of participating in the 2016 McMinnville Farmers Market, promoted and produced by the McMinnville Downtown Association, the undersigned, as an authorized representative for \_\_\_\_\_ ("Participant") and his, her or its members, predecessors, assigns, heirs, executors, administrators, and legal representatives, does hereby agree to indemnify, waive, release, defend and hold harmless the McMinnville Downtown Association, its directors, officers, officials, agents, employees and volunteers from and against any and all liability, claims, lawsuits, losses, judgments, fines, penalties, damages and causes of action, including all costs, disbursements, attorneys' fees and expenses of litigation, arbitration, mediation or settlement, for death, injury to, or debt of any person, or for loss of, damage to, or loss of use of any property arising out of or in connection with participation in the McMinnville Farmers Market or any preparation leading up to the McMinnville Farmers Market.

Participant acknowledges and agrees that his, her or its obligation to indemnify, release, defend, and hold harmless the McMinnville Downtown Association and its directors, officers, officials, agents, employees and volunteers from liability for any personal injury, property damage or wrongful death shall apply whether or not the claims, lawsuits, losses, or damages arise in whole or in part from the negligence of the McMinnville Downtown Association, and its directors, officers, officials, agents, employees and volunteers. Participant assumes all risk of bodily injury or property damage that his, her or its members may incur in participating the McMinnville Farmers Market.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS DOCUMENT BY READING IT BEFORE I SIGNED IT, AND AM AUTHORIZED TO SIGN IT ON BEHALF OF \_\_\_\_\_. I understand and agree that the terms herein are contractual and not a mere recital and that I have signed this document as my own free act.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
*Authorized signature of Participant*

## Questions?

Market questions should be directed to:

**Renée Crank**, McMinnville Farmers Market Manager at: 971-241-4944 or  
email: [farmersmarket@downtownmcminnville.com](mailto:farmersmarket@downtownmcminnville.com)

### **Mail this application to:**

McMinnville Downtown Association  
105 NE Third Street, McMinnville, OR 97128

Phone: 503-472-3605 • FAX: 503-434-1274



McMinnville Downtown Association and Zero Waste McMinnville have partnered to make McMinnville events for 2016 Zero Waste. We must have your participation to achieve this. Our goal is to have our vendors provide only compostable materials as you serve the public.”