

McMinnville Downtown Association, a 501(c)(6) nonprofit organization, is hiring for the position of manager. The ideal candidate has a thorough knowledge of the National Main Street's Four-Point Approach® and a solid appreciation for historic preservation and community development. Sixty-four of the city's historic buildings in 14 blocks in central downtown were placed on the National Historic Register in 1987 as the McMinnville Downtown Historic District.

Manager is responsible for a \$250K annual budget and serves more than 300 members in the downtown core and throughout the community. The manager is also responsible for cultivating and maintaining strong partnerships with the City of McMinnville, the McMinnville Area Chamber of Commerce, the McMinnville Economic Development Partnership and Visit McMinnville. He or she will be part of the city's urban renewal advisory committee as it pertains to downtown infrastructure and façade improvements.

McMinnville is a community of 33,000 in the heart of Oregon wine country, with more than 200 wineries within a 20-mile radius. The downtown core and adjoining Granary District feature 34 restaurants, 17 wineries or tasting rooms, seven craft breweries or pubs, and numerous boutiques and stores. Third Street was honored as one of the American Planning Institute's Five Great Streets in America for 2015, and won second place in Parade magazine's America's Best Main Street contest.

Compensation for the position is commensurate with experience. Benefits include a medical allowance, vacation and sick leave, seven paid holidays and a retirement allowance. Please submit cover letter and resume to current manager Cassie Sollars at cassie@downtownmcminnville.com. Full job description is available on our website at www.downtownmcminnville.com.

All submissions are due by 5 p.m. on Tuesday, Dec. 15, 2015.

****NO LATE SUBMISSIONS WILL BE ACCEPTED****