



McMinnville Downtown Association Presents:

TURKEY RAMA

2017 Vendor Application



Each year thousands of people flock to McMinnville for the food, fun and entertainment of Turkey Rama. This community festival observes the historical importance of the once-thriving turkey business in the surrounding county--the turkey farms are gone, but Turkey Rama lives on!

Please PRINT NEATLY in all fields on this application and submit to the McMinnville Downtown Association at 105 NE 3rd St, McMinnville, OR 97128. This is not a contract. You will be invoiced appropriately pending jury approval of your submission. Applications are first come first serve and a late fee will be applied after June 10th.

Today's Date: __/__/____ \$10 Application fee (waived for MDA Members)

Business Name: _____

Primary Contact: _____

Email: _____

Cell Phone: () _____ - _____ Alt. Phone: () _____ - _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Website: _____

Please check all that apply:

MDA Member Business:

- Located **within** the DHD- \$50
- Located **outside** the DHD- \$100

Food Vendors:

- Located **within** zip 97128- \$300
- Located **outside** zip 97128- \$350

Non-MDA Member Business:

- Located **within** the DHD- \$175
- Located **outside** the DHD- \$300
- Non-Profit Organization- \$175

Electricity:

- 5 amp service- Add \$80
- 20 amp service- Add \$125
- 30 amp service- Add \$200
- 40 amp service- Add \$250

Tax ID#: _____

- Arts & Crafts Vendor- \$250

Note: Generators are not allowed in any booth at this event. Use of propane tanks must be preapproved by the MDA.

Late Fee:

- After June 10- Add \$50

Total Payment Due: \$ _____

<p>Received on:</p>

If you have questions, please contact the MDA at 503-472-3605 or info@downtownmcminnville.com

Please include the following with your application, as applicable:

- Complete list of products including their origin and price.
- Photographs of your typical booth set-up.
- List of electrical equipment, such as refrigeration, grills, etc you intend to use.
- Amperage requirements of all electrical appliances.
- Dimensions of self-contained booths (i.e. food trucks, vendor carts) also indicating placement of service window.

Vendors that apply for the 2017 Event Name will undergo jury selection. Selection will be based on the following criteria:

- First come, first served. Applications will be juried in the order they are received.
- Activities that are fun and engage the community!
- Products that are made in the USA. Products local to Yamhill County and Oregon preferred.
- Products that are hand-crafted.
- Booth appearance, product quality and price range.

Terms & Conditions:

The MDA reserves the right to select and place vendors in the festival depending on the needs of the festival as a whole. Placement requests will be carefully considered, but are not guaranteed. Vendor booths may not be sub-leased. Any changes to vendors, products, prices or activities must be communicated to the Event Manager immediately as they occur. Vendors will be invoiced and sent details of participation upon completion of jury selection. **Payment must be made in full 30 days after acceptance or no later than July 3, 2017. Spaces that remain unpaid after 30 days or by the final due date (July 3, 2017) will be forfeited.**

Due Dates:

Complete Applications for the 2017 Event name are DUE on June 10, 2017. Applications received between June 10th and July 3rd are subject to a \$50 late fee. Applications received after July 3, 2017 will not be considered.

ZERO WASTE POLICY

The McMinnville Downtown Association and Zero Waste McMinnville have partnered to make McMinnville events waste-free starting in 2017. We must have your participation to achieve this. All products provided to customers must be packaged in recyclable, reusable, or compostable materials. Please review the MDA Zero Waste Policy on our website:

www.downtownmcminnville.com/zerowastepolicy and sign below.

I, _____ have read and understand the MDA Zero Waste Policy and pledge to be a zero waste vendor.



HOLD HARMLESS AGREEMENT AND RELEASE

In consideration of the privilege of participating in the 2017 Event Name, promoted and produced by the McMinnville Downtown Association, the undersigned, as an authorized representative for _____ (“Participant”) and his, her or its members, predecessors, assigns, heirs, executors, administrators, and legal representatives, does hereby agree to indemnify, waive, release, defend and hold harmless the McMinnville Downtown Association, its directors, officers, officials, agents, employees and volunteers from and against any and all liability, claims, lawsuits, losses, judgments, fines, penalties, damages and causes of action, including all costs, disbursements, attorneys’ fees and expenses of litigation, arbitration, mediation or settlement, for death, injury to, or debt of any person, or for loss off, damage to, or loss of use of any property arising out of or in connection with participation in the Event Name or any preparation leading up to the Event Name.

Participant acknowledges and agrees that his, her or its obligation to indemnify, release, defend, and hold harmless the McMinnville Downtown Association and its directors, officers, officials, agents, employees and volunteers from liability for any personal injury, property damage or wrongful death shall apply whether or not the claims, lawsuits, losses, or damages arise in whole or in part from the negligence of the McMinnville Downtown Association, and its directors, officers, officials, agents, employees and volunteers. Participant assumes all risk of bodily injury or property damage that his, her or its members may incur in participating the McMinnville Event Name.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS DOCUMENT BY READING IT BEFORE I SIGNED IT, AND AM AUTHORIZED TO SIGN IT ON BEHALF of _____ (Business Name).

I understand and agree that the terms herein are contractual and not a mere recital and that I have signed this document as my own free act.

x _____ DATE: _____

Authorized signature of Participant



McMinnville Downtown Association Presents:

TURKEY RAMA

2017 Vendor Fact Sheet



SET UP

Friday, July 7

you will be notified by July 5 as to which section you are in and where to report to.

- Set-up begins at 6am. Please be fully set up by 9:30am
- All vendors must check in with the on-site Event Coordinator or section coordinator
- Please unload your vehicle and remove it from the area as soon as possible to allow others to unload
- Electrical Power will be at your booth space AS REQUESTED ON YOUR VENDOR APPLICATION

PARKING

- FREE vendor parking is available at the public parking garage at 5th and Evans St. or on side streets **OUTSIDE of the Historic District** (Historic District: Adams to Johnson/Lafayette, 2nd, 3rd, and 4th St.)
- Vendors may **NOT** park on the street, in a public parking lot, or business parking lot within the Historic Downtown District
- Temporary parking for loading and unloading in the Event Area is allowed

EVENT HOURS – VENDORS ARE EXPECTED TO REMAIN OPEN AND OPERATING DURING THESE HOURS

- Friday, July 7 – 10am to 9pm
- Saturday, July 8 – 10am to 9pm

TAKE DOWN – no early removal allowed

- Vehicles will be allowed in the event area on Saturday, July 8, starting at 9:00pm
- All structures, product, trash, etc. must be removed by 11:00pm

VENDOR BOOTH SPACE

- We provide a designated 10 x 10 space ONLY
- You must provide all items needed for your booth: canopy, table, chairs, etc
- **Booth side walls are not allowed**

WHAT TO EXPECT – see event layout map

- Garbage Service: please empty your booth garbage and/or recycling in appropriate zero waste containers
- A Waste Water (gray water) unit is located downtown. Do NOT dispose of any gray water in the portable restroom, in the streets or storm drains
- Clean water is available for vendor usage at designated locations
- Ice may be purchased from Harvest Fresh Grocery at 3rd and Cows St.

VENDOR RESPONSIBILITIES (as stated in the Vendor Agreement)

- You must comply with all applicable electrical, fire, and health department regulations and all city, county and state and federal laws
- You must not bring any unauthorized vehicles, trailers, or deliveries into the selling area during event hours
- You must have a working fire extinguisher on site

QUESTIONS AT THE EVENT

- Visit the MDA Event Information Booth located at 3rd and Davis
- We hope you have a successful and enjoyable experience at the 2017 Turkey Rama