



2016 TURKEY RAMA
July 8 & 9 - Friday, Saturday
VENDOR APPLICATION

New Vendor Returning Vendor (attended in _____)

Business/Organization Name _____

Representative/Contact _____

Address _____

City _____ **State** _____ **Zip** _____

Phone _____ **Cell** _____

Email _____ **Web** _____

Booth Spaces and Fees:

- > My business is located in the Downtown Historic District and the application was received:
 - before April 1st **\$50.00**
 - April-June 15th : **\$75.00**
 - After June 15th: **\$100.00**
- > My business located in the DHD but I am not a MDA Member **\$175.00**
- > I am not an MDA member or located in the DHD **\$300.00**
- > My business is a Non-Profit Organization (Fed. ID _____) **\$150.00**
- > My business is an Arts and Crafts Booth **\$175.00**
- > I am an MDA member outside the downtown historic district **\$150.00**

Please note that some storefronts are larger than 10 ft. wide. In this case, those businesses will be given up to 20 ft. of their storefront. If you would like to purchase another 10 ft., please see above rates.

Electricity: \$80 for 5 amps, **\$125** for 20 amps; You must bring your own extension cord at least 50 feet long.

All Vendor applications must include:

- Complete list of items offered including place of origin
- Price range of items
- Photo of booth setup

I acknowledge that spaces cannot be subleased. Notify event coordinator of any changes to the vendor or product immediately. All changes must be approved.

In selecting vendors for 2016, preference will be given to vendors offering products or activities focused in one or more of these areas:

- > Products that are **made in America**
- > Products that are **hand-crafted**
- > Activities that are **fun and engage the community**
- > Booth appearance, product quality and price point

The MDA reserves the right to select and place exhibit vendors. Booth spots are available on a first-come, first-served basis. Payment is due within 30 days of acceptance of contract.

Mail this application and completed Hold Harmless agreement to:

McMinnville Downtown Association
105 NE Third Street, McMinnville, OR 97128

This is not a contract. Do not send money with this application. Once approved, accepted exhibit vendors will be offered contracts along with details of participation.

HOLD HARMLESS AGREEMENT AND RELEASE

2016 Turkey Rama

July 8 & 9, 2016

In consideration of the privilege of participating as a vendor in the 2016 Turkey Rama, promoted and produced by the McMinnville Downtown Association, the undersigned, as an authorized representative for _____ (“Participant”) and his, her or its members, predecessors, assigns, heirs, executors, administrators, and legal representatives, does hereby agree to indemnify, waive, release, defend and hold harmless the McMinnville Downtown Association, its directors, officers, officials, agents, employees and volunteers from and against any and all liability, claims, lawsuits, losses, judgments, fines, penalties, damages and causes of action, including all costs, disbursements, attorneys’ fees and expenses of litigation, arbitration, mediation or settlement, for death, injury to, or debt of any person, or for loss of, damage to, or loss of use of any property arising out of or in connection with participation in the Turkey Rama or any preparation leading up to the Turkey Rama.

Participant acknowledges and agrees that his, her or its obligation to indemnify, release, defend, and hold harmless the McMinnville Downtown Association and its directors, officers, officials, agents, employees and volunteers from liability for any personal injury, property damage or wrongful death shall apply whether or not the claims, lawsuits, losses, or damages arise in whole or in part from the negligence of the McMinnville Downtown Association, and its directors, officers, officials, agents, employees and volunteers. Participant assumes all risk of bodily injury or property damage that his, her or its members may incur in participating in Turkey Rama.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS DOCUMENT BY READING IT BEFORE I SIGNED IT, AND AM AUTHORIZED TO SIGN IT ON BEHALF OF _____. I understand and agree that the terms herein are contractual and not a mere recital and that I have signed this document as my own free act.

Authorized Signature: _____

Signed this _____ day of _____, 2016.



2016 TURKEY RAMA
Friday & Saturday, July 8 & 9, 2016

Vendor Information

SET UP

Thursday, July 7 **6:00PM** for Food Court vendors
 7:30PM If you are vending from a trailer
 Please do NOT arrive before this time

Note: not all food vendors are located in the food court section (on Davis St between NE Third and NE Fourth Sts.). Many food vendors will be placed outside of the food court.

Friday, July 8 **6:00AM** for all non-Food Court vendors

You will be notified by July 5 as to which section you are in and where to report to.

- > All vendors must check in with the on-site Event Coordinator or section coordinator
- > Please unload your vehicle and remove it from the area as soon as possible to allow others to unload
- > Electrical Power will be at your booth space AS REQUESTED ON YOUR VENDOR APPLICATION

PARKING

- > FREE vendor parking is available at the public parking garage at 5th and Evans St. or on side streets OUTSIDE of the Historic District (Historic District: Adams to Johnson/Lafayette, 2nd, 3rd, and 4th St.) See Parking Map attached.
- > Vendors may NOT park on the street, in a public parking lot, or business parking lot within the Historic Downtown District
- > Temporary parking for loading and unloading in the Event Area is allowed

EVENT HOURS VENDORS ARE EXPECTED TO REMAIN OPEN AND OPERATING DURING THESE HOURS

- > Friday, July 8 – 10AM to 9PM
- > Saturday, July 9 – 10AM to 9PM

TAKE DOWN – no early removal allowed

- > Vehicles will be allowed in the event area on Saturday, July 9, starting at 9:30PM
- > All structures, product, trash, etc. must be removed by 11:00PM

VENDOR BOOTH SPACE

- > We provide a designated 10 x 10 space ONLY
- > You must provide all items needed for your booth: canopy, table, chairs, etc
- > **Booth side walls are not allowed**

WHAT TO EXPECT – see event layout map

The MDA is mandating that all utensils, napkins, cups, plates, silverware and to-go containers be compostable or recyclable.

I have read and understand that all napkins, plates, silverware and to-go containers must be compostable or recyclable.

> **Garbage Service:** please empty your booth garbage and/or recycling in a “container”, do NOT use the event receptacles

> **A Waste Water** (gray water) unit is located behind US Bank, on Davis St. Do NOT dispose of any gray



water in the portable restroom, in the streets or storm drains

- > **Clean water** is available for vendor usage at designated locations
- > **After hours security** is provided by the McMinnville Police Dept. on Thursday and Friday nights
- > **Ice** may be purchased from Harvest Fresh Grocery at 3rd and Cows St.

VENDOR RESPONSIBILITIES (as stated in the Vendor Agreement)

- > You must comply with all applicable electrical, fire, and health department regulations and all city, county and state and federal laws
- > You must not bring any unauthorized vehicles, trailers, or deliveries into the selling area during event hours
- > You must have a working fire extinguisher on site

QUESTIONS AT THE EVENT

- > Visit the MDA Event Information Booth located at 3rd and Davis
- > We hope you have a successful and enjoyable experience at the 2016 Turkey Rama

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- > Visit the MDA Event Information Booth located at 3rd and Davis
- > We hope you have a successful and enjoyable experience at the 2016 UFO Festival

Questions? Call the MDA at 503-472-3605

105 NE Third St, McMinnville OR 97128 or rebecca@downtownmcminnville.com cell: 253-330-1273

